U.S. Department of Housing and Urban Development Office of Public and Indian Housing

Small PHA Plan Update

Annual Plan for Fiscal Year: 2001

East Grand Forks Economic Development and Housing Authority

NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES

HUD 50075 OMB Approval No: 2577-0226 Expires: 03/31/2002

PHA Plan Agency Identification

PHA Name: East Grand Forks Economic Development and Housing Authority			
PHA Number: MN 045-1			
PHA Fiscal Year Beginning: (mm/yyyy) 01/2001			
PHA Plan Contact Information: Name: Jim Richter Phone: (218) 773-2371 TDD: Not Available Email (if available):			
Public Access to Information Information regarding any activities outlined in this plan can be obtained by contacting: (select all that apply)			
Display Locations For PHA Plans and Supporting Documents			
The PHA Plans (including attachments) are available for public inspection at: (select all that apply) Main administrative office of the PHA PHA development management offices Main administrative office of the local, county or State government Public library PHA website Other (list below)			
PHA Plan Supporting Documents are available for inspection at: (select all that apply) Main business office of the PHA PHA development management offices Other (list below)			
PHA Programs Administered:			

Annual PHA Plan Fiscal Year 2001

[24 CFR Part 903.7]

i. Table of Contents

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Contents	Page #
Annual Plan	
i. Executive Summary (optional)	N/A
ii. Annual Plan Information	
iii. Table of Contents	1
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Attachment D : Resident Membership on PHA Board or Governing Body	
Attachment E : Membership of Resident Advisory Board or Boards	
Explanation of PHA Response (must be attached if not included in PHA	
Plan text)	
Other (List below, providing each attachment name)	
ii. Executive Summary	
[24 CFR Part 903.7 9 (r)]	
At PHA option, provide a brief overview of the information in the Annual Plan	

1. Summary of Policy or Program Changes for the Upcoming Year In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

It is not anticipated that the policies and programs discussed in last years plan will change.

2. Capital Improve [24 CFR Part 903.7 9 (g)]	
Exemptions: Section 8 only I	PHAs are not required to complete this component.
	e PHA eligible to participate in the CFP in the fiscal year covered by this Plan?
B. What is the amount of for the upcoming year	of the PHA's estimated or actual (if known) Capital Fund Program grant ar? § 78,000
	oes the PHA plan to participate in the Capital Fund Program in the omplete the rest of Component 7. If no, skip to next component.
D. Capital Fund Program	m Grant Submissions
1	d Program 5-Year Action Plan
	Program 5-Year Action Plan is provided as Attachment C
The Capital Fund 3. Demolition and [24 CFR Part 903.7 9 (h)]	
Applicability: Section 8 only	PHAs are not required to complete this section.
(p	oes the PHA plan to conduct any demolition or disposition activities ursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 137p)) in the plan Fiscal Year? (If "No", skip to next component; if res", complete one activity description for each development.)

2. Activity Description

Demolition/Disposition Activity Description				
(Not including Activities Associated with HOPE VI or Conversion Activities)				
1a. Development name: Sunshine Terrace				
1b. Development (project) number: MN 045-1				
2. Activity type: Demolition \boxtimes				
Disposition				
3. Application status (select one)				
Approved				
Submitted, pending approval				
Planned application 🔀				
4. Date application approved, submitted, or planned for submission: (10/01/2001)				
5. Number of units affected: 65				
6. Coverage of action (select one)				
Part of the development				
∑ Total development				
7. Relocation resources (select all that apply)				
Section 8 for units				
Public housing for 65 units				
Preference for admission to other public housing or section 8				
Units (describe below)				
8. Timeline for activity:				
a. Actual or projected start date of activity: 06/01/2002				
b. Actual or projected start date of relocation activities: 04/01/2002				
c. Projected end date of activity: 08/01/2002				
4. Voucher Homeownership Program				
[24 CFR Part 903.7 9 (k)]				
A. Tes No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982? (If "No", skip to next component; if "yes", describe each program using the table below (copy and complete questions for each program identified.)				

B. Capacity of the PHA to Administer a Section 8 Homeownership Program The PHA has demonstrated its capacity to administer the program by (select all that apply): Establishing a minimum homeowner downpayment requirement of at least 3 percent and requiring that at least 1 percent of the downpayment comes from the family's resources Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):
5. Safety and Crime Prevention: PHDEP Plan
[24 CFR Part 903.7 (m)]
Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.
A. The Yes No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
B. What is the amount of the PHA's estimated or actual (if known) PHDEP grant for the upcoming year? \$ Not Applicable
C. Yes No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.
D. Yes No: The PHDEP Plan is attached at Attachment
6. Other Information [24 CFR Part 903.7 9 (r)]
A. Resident Advisory Board (RAB) Recommendations and PHA Response
1. Yes No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are Attached at Attachment (File name)

3. In what ma Applicable	nner did the PHA address those comm	nents? (select all that apply) Not			
	The PHA changed portions of the PHA list of these changes is included Yes No: below or	IA Plan in response to comments			
Yes No: at the end of the RAB Comments in Attachment Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the at the of the RAB Comments in Attachment					
	Other: (list below)				
B. Statement	of Consistency with the Consolidat	ed Plan			
		tement (copy questions as many times as necessary).			
	ed Plan jurisdiction: (provide name he ance Agency	ere) State of Minnesota – Minnesota			
	as taken the following steps to ensure ed Plan for the jurisdiction: (select all	consistency of this PHA Plan with the that apply)			
	The PHA has based its statement of needs expressed in the Consolidated	needs of families in the jurisdiction on the Plan/s.			
	1 1	sultation process organized and offered by development of the Consolidated Plan.			
	development of this PHA Plan.	isolidated I fail agency during the			
	specific initiatives contained in the C	IA in the coming year are consistent with consolidated Plan. (list such initiatives below)			
	Other: (list below)				
Public	Section 8 Assistance Housing Small Cities Program	MHFA Fix Up Fund Loan MHFA Deferred and Revolving Loans MHFA CRF Program			
DTED is Mini	is Minnesota Housing Finance Aq nesota Department of Trade & Ec nunity Revitalization Program				

3.	PHA Requests for support from the Consolidated Plan Agency
4.	
	Yes No: Does the PHA request financial or other support from the State or local
	government agency in order to meet the needs of its public housing residents or
	inventory? If yes, please list the 5 most important requests below:

5. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

The following Consolidated Plan priorities are addressed with activities being undertaken by the NWHRA:

- Serving extremely low and low income residents
- Serving those with special needs
- Assisting in the rehab of low income owner occupied units
- Strengthening the community housing stock
- > Assisting in homeownership opportunities

C. Criteria for Substantial Deviation and Significant Amendments

1. Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

A. Substantial Deviation from the 5-year Plan:

If the HRA proposes a change its Mission Statement, or changes, revises, or otherwise significantly alters its established goals (in terms of actually abandoning the goal or significantly reducing its stated quantifiable measures), it will be considered to be a substantial deviation from the 5 Year Plan.

A. Significant Amendment or Modification to the Annual Plan:

If the HRA's Statement of Housing Needs changes, resulting in the identified strategies to meet these needs being altered or eliminated, <u>and</u> it is determined that such an action has the potential to negatively impact the delivery of one or more of the currently established HRA programs, then such change would be considered to be a Significant Amendment or Modification to the Annual Plan and would "trigger" a full public hearing and HUD review prior to implementation.

Attachment_A_

Supporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the "Applicable & On Display" column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review					
Applicable & On Display	Supporting Document	Related Plan Component			
√	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans			
√	State/Loch Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans			
√	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions' initiatives to affirmatively further fair housing that require the PHA's involvement.	5 Year and Annual Plans			
√	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs			
✓	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources			
✓	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies			
Not Applicable					
✓	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies			
Not Applicable	Public housing rent determination policies, including the method for setting public housing flat rents check here if included in the public housing A & O Policy	Annual Plan: Rent Determination			
Not Applicable	Not Schedule of flat rents offered at each public housing development				
✓	Section 8 rent determination (payment standard) policies Check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination			
✓	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance			

List of Supporting Documents Available for Review					
Applicable					
&		Component			
On Display					
✓	Results of latest binding Public Housing Assessment System	Annual Plan:			
	(PHAS) Assessment	Management and			
	E-11 Dien to Deculto of the DIIAC Decident Catiofortion	Operations Annual Plan:			
✓	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Operations and			
	Survey (in necessary)	Maintenance and			
		Community Service &			
		Self-Sufficiency			
√	Results of latest Section 8 Management Assessment System	Annual Plan:			
,	(SEMAP)	Management and			
		Operations			
✓	Any required policies governing any Section 8 special housing	Annual Plan:			
	types	Operations and			
	check here if included in Section 8 Administrative	Maintenance			
	Plan				
✓	Public housing grievance procedures	Annual Plan: Grievance Procedures			
	check here if included in the public housing	Procedures			
	A & O Policy	A			
✓	Section 8 informal review and hearing procedures	Annual Plan: Grievance Procedures			
	check here if included in Section 8 Administrative	Offevalice Procedures			
	The HUD-approved Capital Fund/Comprehensive Grant Program	Annual Plan: Capital			
✓	Annual Statement (HUD 52837) for any active grant year	Needs			
✓	Most recent CIAP Budget/Progress Report (HUD 52825) for any	Annual Plan: Capital			
•	active CIAP grants	Needs			
Not	Approved HOPE VI applications or, if more recent, approved or	Annual Plan: Capital			
Applicable	submitted HOPE VI Revitalization Plans, or any other approved	Needs			
	proposal for development of public housing				
Not	Self-evaluation, Needs Assessment and Transition Plan required	Annual Plan: Capital			
Applicable	by regulations implementing §504 of the Rehabilitation Act and	Needs			
	the Americans with Disabilities Act. See, PIH 99-52 (HA).				
✓	Approved or submitted applications for demolition and/or	Annual Plan: Demolition and			
	disposition of public housing	Disposition			
Not	Approved or submitted applications for designation of public	Annual Plan:			
Applicable	housing (Designated Housing Plans)	Designation of Public			
''		Housing			
Not	Approved or submitted assessments of reasonable revitalization of	Annual Plan:			
Applicable	public housing and approved or submitted conversion plans	Conversion of Public			
	prepared pursuant to section 202 of the 1996 HUD Appropriations	Housing			
	Act, Section 22 of the US Housing Act of 1937, or Section 33 of				
Not	the US Housing Act of 1937 Approved or submitted public housing homeownership	Annual Plan:			
Applicable	programs/plans	Homeownership			
Not	Policies governing any Section 8 Homeownership program	Annual Plan:			
Applicable	(sectionof the Section 8 Administrative Plan)	Homeownership			
Not	Cooperation agreement between the PHA and the TANF agency	Annual Plan:			
Applicable	and between the PHA and local employment and training service	Community Service &			
	agencies	Self-Sufficiency			
Not	FSS Action Plan/s for public housing and/or Section 8	Annual Plan:			
Applicable		Community Service &			
		Self-Sufficiency			

List of Supporting Documents Available for Review				
Applicable & On Display	Supporting Document	Related Plan Component		
Not Applicable	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency		
Not Applicable	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency		
Not Applicable	The most recent Public Housing Drug Elimination Program (PHEDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention		
Not Applicable	PHDEP-related documentation: Baseline law enforcement services for public housing developments assisted under the PHDEP plan; Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15); Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities; Coordination with other law enforcement efforts; Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan.	Annual Plan: Safety and Crime Prevention		
✓	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) Check here if included in the public housing A & O Policy	Pet Policy		
√	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit		
Not Applicable	Not Troubled PHAs: MOA/Recovery Plan			
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)		

ATTACHMENT B

Ann	ual Statement/Performance and Evalua	ation Report			
Capi	ital Fund Program and Capital Fund P	rogram Replaceme	ent Housing Factor (CFP/CFPRHF) Pai	rt 1: Summary
PHA Name:		Grant Type and Number			Federal FY of Grant:
East	Grand Forks Economic Development	Capital Fund Program: M	N46P04550201		2001
Hous	sing Authority	Capital Fund Program			
		Replacement Housing			
	ginal Annual Statement		Disasters/ Emergencies Re	vised Annual Statement (ro	evision no:)
	formance and Evaluation Report for Period Ending:		and Evaluation Report		. 10
Line	Summary by Development Account	Total Est	imated Cost	Total A	ctual Cost
No.		0-2-2-1	Dowland	Obl!4- 1	F 1-1
1	Total non-CFP Funds	Original	Revised	Obligated	Expended
2	1406 Operations				
3	1408 Management Improvements				
	1410 Administration				
5					
	1411 Audit				
6 7	1415 Liquidated Damages 1430 Fees and Costs				
8	1440 Site Acquisition	♠ 05 000			
9	1450 Site Improvement	\$ 25,000			
10	1460 Dwelling Structures				
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures	ф 10 000			
13	1475 Nondwelling Equipment	\$ 18,000			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration	h 35 500			
17	1495.1 Relocation Costs	\$ 35,598			
18	1498 Mod Used for Development				
19	1502 Contingency				
20	Amount of Annual Grant: (sum of lines 2-19)	\$ 78,598			

Annual Statement/Performance and Evaluation Report						
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary						
PHA Name:		Grant Type and Number		Federal FY of Grant:		
East Grand Forks Economic Development		Capital Fund Program: MN46P04550201		2001		
Housing Authority		Capital Fund Program				
		Replacement Housing Factor Grant No:				
⊠Ori	ginal Annual Statement	Reserve for Disasters/ Emergencies Re	vised Annual Statement (re	vision no:)		
Performance and Evaluation Report for Period Ending: Final Performance and Evaluation Report						
Line	Summary by Development Account	Total Estimated Cost	Total Ac	tual Cost		
No.						
21	Amount of line 20 Related to LBP Activities					
22	Amount of line 20 Related to Section 504 Compliance					
23	Amount of line 20 Related to Security					
24	Amount of line 20 Related to Energy Conservation		_	<u> </u>		
	Measures					

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part II: Supporting Pages

PHA Name: East Grand Forks Economic Development Housing Authority		Grant Type and Number Capital Fund Program #: MN46P04550201 Capital Fund Program				Federal FY of Grant: 2000		
Development Number	General Description of Major Work Categories	Replacement Housing Factor #: Dev. Acct No. Quantity Total Est			mated Cost	Total Actual Cost		Status of Proposed
Name/HA-Wide Activities				Original	Revised	Funds Obligated	Funds Expended	Work
MN 045-1	SITE IMPROVEMENTS	1450		\$25,000				
	PARKING LOT-CURB							
	GUTTER,PAVING							
	NON-DWELLING EQUIPMENT	1475		\$18,000				
	COMMUNITY ROOM							
	KITCHEN EQUIPMENT							
	RELOCATION COSTS	1495-1		\$35,598				

Annual Statement/Performance and Evaluation Report

Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part III: Implementation Schedule

PHA Name: East Grand Forks Economic Development Housing Authority		sina	Grant Type and Number Capital Fund Program #: MN46P04550201 1 Capital Fund Program Replacement Housing Factor #:					Federal FY of Grant: 2001
Development Number Name/HA-Wide Activities	All Fund Obligated (Quart Ending Date)				All Funds Expended (Quarter Ending Date)			Reasons for Revised Target Dates
MN 045-1	Original 12/30/02	Revis	sed	Actual	Original 12/31/02	Revised	Actual	

ATTACHMENT C

Capital Fund Program 5-Year Action Plan

Complete one table for each development in which work is planned in the next 5 PHA fiscal years. Complete a table for any PHA-wide physical or management improvements planned in the next 5 PHA fiscal year. Copy this table as many times as necessary. Note: PHAs need not include information from Year One of the 5-Year cycle, because this information is included in the Capital Fund Program Annual Statement.

Original state						
Development	Development Name (or indicate PHA wide)	Development Name (or indicate PHA wide)				
Number	Number					
MN045-1	MN045-1 SUNSHINE TERRACE					
Description of Needed Physical Improvements or Management		Estimated Cost	Planned Start Date			
Improvements	SITE IMPROVEMENTS		(HA Fiscal Year)			
	PARKING LOT-CURB,GUTTER,PAVING	\$ 25,000	2001			
	NON-DWELLING EQUIPMENT COMMUNITY ROOM KITCHEN EQUIPMENT	\$ 18,000	2002			
	RELOCATION COSTS	\$ 35,598	2002			
Total estimated cost over next 5 years		\$ 78,598				

Required Attachment D: Resident Member on the PHA Governing Board

1. Yes No:	Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)
A. Name of resident m	ember(s) on the governing board:
B. How was the reside Electe Appo	
C. The term of appoint	ement is (include the date term expires):
assisted by the F	erning board does not have at least one member who is directly PHA, why not? he PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis he PHA has less than 300 public housing units, has provided easonable notice to the resident advisory board of the opportunity o serve on the governing board, and has not been notified by any esident of their interest to participate in the Board. Other (explain):

- B. Date of next term expiration of a governing board member: 12/31/2001
- C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position): MAYOR LYNN STAUSS...BY CITY CHARTER

Required Attachment E: Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Elaine Nelson Walter Gregoire Mary Jane Lundeen Lorraine Peterson John Pender Arlene Hoaas